Agreement between

the SRH University of Applied Sciences Berlin,

and

the Universidad de Granada

establishing the

double degree Programme: Master in Economics and International Management (2MEIM)

I. Purpose and Scope of the Agreement

This agreement is made between

the SRH University of Applied Sciences Berlin

the Universidad de Granada (UGR)

(hereinafter referred to as the cooperating universities).

Within these universities the units involved and responsible are

SRH Hochschule Berlin GmbH

Office of Graduate Studies,

International Management, Room 120

Ernst-Reuter-Platz 10

10587 Berlin Germany

http://grad.srh-berlin.de

and

Universidad de Granada

Escuela Internacional de Posgrado

C/ Paz 18

18071 Granada Spain

[http://www.ugr.es](http://www.ugr.es/)

The purpose of this agreement is to record the decision to run and the involvement of the cooperating universities in the running of a double degree programme in the field of Economics and International Management (to be known as 2MEIM), and to outline the principles and terms of their cooperation. The cooperating universities are accredited to offer degree programmes at Master’s level, according to their respective national legislation.

This agreement will be implemented within the legal requirements at each cooperating university. The provisions of this agreement shall not be construed so as to diminish the fully autonomous position of either of the institutions.

II. Structure and organization of the cooperation

1. The cooperating universities will form an executive committee for the double degree programme 2MEIM, consisting of 3 member[s] from each cooperating university as well as 1 student member per institution. The executive committee will discuss all major academic and administrative issues regarding the 2MEIM programme, including changes in the programme description (curriculum – Annex I). These will be subject to final approval by the cooperating universities.
2. The cooperating universities and the executive committee do not form a legal entity. In case of disputes, appeals or other disagreements, these will be settled within the group or in accordance with the national legal framework of the coordinating institution, (ref. chapter IX, section 3).
3. Coordination is the responsibility of both cooperating universities. Each coordinating institution functions as the executive committee secretariat, and has the final responsibility for the implementation of all administrative matters in accordance with this agreement and the programme description (curriculum) agreed upon.

The programme directors (academic staff) and programme coordinators (administrative staff) will be stated in Annex V.. Academic and administrative staff responsible for the running of the programme at the time of signing will be named in Annex V, although changes may occur in each institution over time. Each institution will inform the other when this occurs.

1. The cooperating universities will ensure the academic and administrative capacity necessary to execute this agreement at their own institutions. The cooperating universities willensure adequate administrative structures for this purpose..
2. The cooperating universities will have the academic follow-up obligations described in Annex II.
3. Each sending institution will seek o) provide adequate funding to support student mobility under this agreement through access to specific programmes, such as LLP-Erasmus, or through official calls for tenders issued to that effect, as well as other official calls or the annual budgets of the Departments, Centres or Research Institutes involved in this double diploma programme.

III. Programme structure

1. The double degree programme2MEIM will be offered as a full time study programme of 120 ECTS credits. The nominal length of study is 2 years [or 4 semesters]. The double degree programme will be approved by all the institutions involved according to local regulations. However, the study programme and degree will be bound by the legal framework of the coordinating institutions and the rights of students will be secured within this framework. The 2MEIM programme is a study programme in the field of Economics and International Management agreed by both cooperating institutions, on successful completion of which in the terms laid out in this agreement participating students are entitled to the obtention of the named official Master’s degree from each of the cooperating institutions.
2. This programme provides students with advanced professional training in analytical and research skills to achieve excellence in Economics, and International Management. 2MEIM includes as main contents, Economics, innovation management to incorporate technological foresight, commercialization and the protection of intellectual property in decision-making processes. Estimating and evaluating corporate risk, risk management in value creation and finance, and continental-European law and company law are as well integral parts of the 2MEIM degree.
3. The language of the double degree programme is English at both institutions. The courses and seminars will be carried out in English, which does not exclude the possibility of having some seminars in Spanish at UGR and German at SRH in order to foster the learning of these languages for the students under a non-compulsory policy. Examinations will be conducted in English. Grade conversion methods are described in Annex III. The final dissertation must be submitted in English. To the extent that it is possible, the cooperating universities will give the double degree programme students the opportunity to attend introductory courses in the host institution’s national language and culture.
4. The cooperating universities have jointly decided upon the skills, knowledge and competencies that the participating students re expected to possess upon completion of the programme. The cooperating universities have agreed on a programme description (curriculum) outlining common objectives, admission requirements, admission procedures, core contents, curriculum and structure. Each university, in accordance with national and institutional procedures and regulations, must approve the programme description.
5. Each module shall have its own syllabus, which should specify learning outcomes in alignment with teaching and assessment methods used.
6. The grading scale for each module is in accordance with national and institutional regulations at the institution responsible for the module, and is described in the programme description (curriculum) and the Diploma Supplement (see Annex II).
7. The periods of study and examinations passed at one university will be fully recognized by the other cooperating university according to Annex I.
8. Student mobility is an essential and integrated part of the Programme. Spanish students from UGR are expected to study 2 semesters at SRH Berlin ; SRH students are expected to study 2 trimesters at UGR. The maximum amount of ECTS credits which may be obtained at one cooperating university as part of the ogramme is 60 credits at SRH and 60 credits at UGR.
9. Teacher mobility is an essential part of the ogramme. To the extent that available funding allows, teachers from the cooperating universities, as well as visiting scholars from other institutions, will travel to teach the on the programme .
10. The programme will be subject to systematic evaluation and quality assurance in order to further develop the programme, cf. articles 1 and 2 under section VII of this agreement.

IV. Degree and diploma

1. The programme is named“Double Diploma Master Programme in Economics and International Management (2MEIM)”, and all cooperating universities when referring to the programme should use this title.
2. Upon successful completion of the agreed two-year postgraduate programme of studies, as well as acquisition of 120 credits,. Participating students are entitled to receive their home institution’s degree and thereafter the host institution’s degree as follows: SRH University of Applied Sciences: Masters of Arts in International Management; UGR: Máster Universitario en Economía (Master in Economics)
3. Provided that the students have successfully fulfilled the programme's requirements, each institution or relevant authority will issue not only the diplomas as described above, but also a European Diploma Supplement certifying the degree and the results obtained, in compliance with that institution's regulations. The diplomas will include an official transcript of records from both cooperating universities.
4. The content and the layout of the diplomas and the Diploma Supplements should respect EU, national, regional and institutional regulations of each cooperating university.

V. Student admission, registration and attendance

The number of students to be admitted in each cohort is to be negotiated annually between the participating institutions in accordance with local capacity and regulations.

1. The cooperating institutions will develop a recruitment plan for the programme.
2. The admission process will be conducted by the coordination institution in accordance with the double degree programme's admission requirements, as specified in the programme description. Admission to the programme will be based upon a joint decision of the cooperating institutions
3. In the case of appeals against an individual admission decision, the appeals policy and procedures of the home institution will be followed.
4. Each student admitted to the programme is enrolled at the home university, but considered as a student of both institutions for academic purposes from the beginning of the mobility period only..
5. Students will normally be subject to the regulations and procedures of the institution at which they follow courses and sit for examinations in a given semester (see “*Normas de permanencia de la UGR*/ Rules governing the status of students at the University of Granada – Annex IV). They will be provided with the same academic resources and support services as are available to all students at that institution.
6. The appeals policy and procedures in matters relating to modules, assessment and practical matters at each individual institution is subject to local regulations.
7. Each cooperating university will develop appropriate and adequate information material for the incoming students.

VI. Tuition fees and students’ financial responsibility

1. All students admitted to the double degree programme will be subject to fees as follows:
2. students will pay tuition fees only in their home university.
3. Students will be responsible for financing and organising:
   1. Travel to and from the institutions they are attending during the length of the programme.
   2. Books, stationery, etc.
   3. Visas, etc.
   4. Accommodation and living expenses.
   5. Student Association/General Services Charges where appropriate.
   6. Health and travel insurance for the duration of the study period at the host institution. Neither the host nor the home university will not be liable for travel, living, healthcare, insurance or other expenses incurred by the students.
   7. Payment of the fees legally established for the issuing of the the degree certificate .

Notwithstanding the above, the partner universities will seek to obtain funds to assist in the financing of the mobility periods, especially under the Erasmus programme.

VII. Quality assurance

* 1. The cooperating universities have agreed upon a plan in order to maintain and enhance the quality assurance of the Double Degree Master Programme in Economics and International Management (2MEIM). This plan is in accordance with the minimum standards of quality assurance of all the cooperating universities.

1. Each module will be evaluated by the students. The results will be used as input in the executive committee's annual report of the double degree programme as well as continuous evaluation of the modules.
2. This plan is available for the UGR at <http://masteres.ugr.es/ugrme/pages/calidad/index>.
   1. The programme committee will meet at least once a year to discuss the curriculum and to make proposals for any adaptation of the double degree programme. Each year the executive committee will deliver an evaluation report to the cooperating universities.

VIII. Intellectual Property Rights

1. “National regulation regarding intellectual property rights will apply to this double degree programme”

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IX. Disputes, Renewal, termination and amendment

1. This agreement will be in force for a period of 5 years, starting from 2012-2013, provided that the two home Master’s programmes have been duly approved and validated The agreement may be extended by mutual consent of the parties.
2. Changes and amendments, at the time of renewal or while the agreement is in effect, to this agreement must be in writing and approved by all cooperating universities.
3. Any dispute that cannot be solved amicably between he cooperating universities will be resolved amicably. .
4. Either cooperating university may withdraw from this agreement, giving six months' written notice to the other institution. However, students who have commenced the programme at either university at the date of termination are entitled to complete the programme at the corresponding institutions. .
5. If both cooperating institution should agree to terminate the double degree programme, they are both obliged to make arrangements for all students who have commenced the programme to complete their courses of study and the programme in a satisfactory way.

X. Signatures21

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Rector  University of Granada | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Rector  SRH Hochschule Berlin GmbH |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Coordinator the Máster Universitario en Economía  University of Granada | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Graduate Program Director  SRH Hochschule Berlin GmbH |

**ANNEXES**

* + 1. **Programme description**

**UGR - SRH**

Master in Economics at University of Granada is offering for the academic course 2012/13 a double degree programme with the SRH Hochschule Berlin in Germany. This program is offered only to 5 students on a highly competitive basis.

The structure of the double degree programme is as follows:

- (First academic year 2012/13): Selected students will take first, second, and third trimesters on the Máster Universitario en Economía (Master in Economics) at the UGR with a total of 52 credits. This excludes the final dissertation on the home programme, which will not be submitted until the end of the studies at SRH Berlin.

- (Second academic year 2013/14): Selected students will move to Berlinin September to undertake the second year of studies of the International Management Master Degree at SRH Hochschule Berlin.

- September 2014: Selected students will present their final Dissertation for the ME UGR.

- October 2014: Selected students will obtain both Diplomas: ME UGR and Master in International Management SRH Berlin.

**First year** - October/June (Master in Economics UGR)

**Second Year** – Subjects to be taken by students coming from UGR to SRH Berlin from September to June:

|  |  |
| --- | --- |
| Semester One 5 ECTS credits each with a total of 30 ECTS credits) | Semester Two (with a total of 30 ECTS credits) |
| * International Contract and Company Law * Contract Knowledge Management * Intercultural management * International Legal Framework for foreign trade I * Intellectual Protection of Intellectual Property | * International Legal Framework for foreign trade II (5 ECTS credits) * Negotiation and Conflict management or Master’s internship (5 ECTS credits) * Master's thesis (20 ECTS credits) |

**Second year** - September (Master in Economics- Master en Economía UGR):

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| * - Master's thesis (8 ECTS credits) |

**SRH - UGR**

Students coming from SRH will take the following Itinerary:

**1st Semester**: SRH University of Applied Sciences Berlin Modules taught in semester one:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Module Designation** | **Name** | **Workload Hours** | **ECTS Credits** | **Contact level** |
| B1 | Global Strategic Management | 150 | 5 | 60 |
| B2 | Risk Management in Value Creation | 150 | 5 | 48 |
| B3 | International Contract and Company Law | 150 | 5 | 60 |
| B4 | Contract Knowledge Management | 150 | 5 | 48 |
| B5 | Project Development I | 150 | 5 | 48 |
| B6 | Company Project I | 150 | 5 | 48 |
| **Total Number of Credits:** | | **900** | **30** | **312** |

**2nd Semester**: Universidad de Granada Modules taught in semester two:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Module** Designation | **Name** | **Workload Hours** | **ECTS Credits** | **Contact level** |
| G1 | Operations Management | 120 | 4 | 48 |
| G2 | Quality Management | 120 | 4 | 48 |
| G3 | Flexibility and Strategic Change | 120 | 4 | 48 |
| G4 | Economics of Technological Change | 120 | 4 | 48 |
| G5 | Economic History | 120 | 4 | 48 |
| G6 | Industrial Economics | 120 | 4 | 48 |
| G7 | Economy and Monetary Banking | 120 | 4 | 48 |
| G8 | Public Economics | 120 | 4 | 48 |
|  | **Total Number of Credits:** | **960** | **32** | **384** |
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Master Thesis (Trabajo fin de Master ) to be defended either in June or September

**3rd Semester**: INSEEC Paris Modules taught in semester three (not signatory to this agreement):

* Conflict Analysis
* Research Methods
* Business Ethics & Sustainable Management
* International Marketing/Purchasing/ Strategic Watch
* International Business Strategy
* International Finance
* Intercultural Management, including French Culture & Business Environment

**4th Semester**: At institution of student’s choice (institution of primary thesis supervisor). Modules taught in semester four:

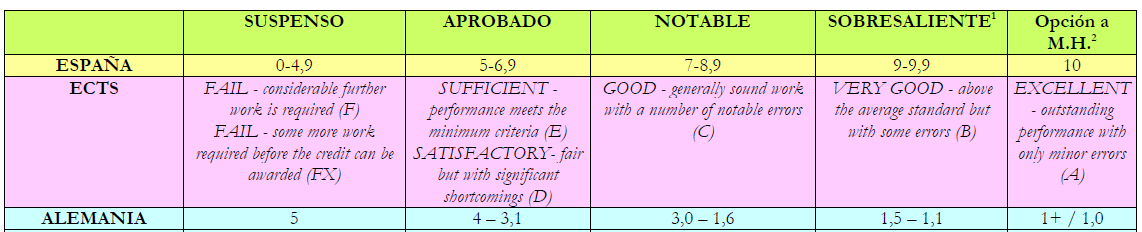
* Internship Program/Master Seminar
* Master Thesis

All information regarding the subjects to be taken at UGR is available at <http://masteres.ugr.es/ugrme>

All information regarding the subjects to be taken at SRH is available at <http://www.srh-hochschule-berlin.de/en/study-programmes/international-management-berlin-ma/>

* + 1. **Academic Follow-up obligations**

1. Each institution commits to undertake individual marketing campaigns for the program during the trial phase.
2. All partners commit to incorporate program descriptions and enrollment modalities into their websites by the winter semester of 2012/2013.
3. Upon finalization of the online website, the partners agree to create a joint database, as further explained in §13, to monitor applications and the subsequent enrollment process. At the conclusion of each semester, the respective institution will prepare and forward copies of all student files and grade reports, including ECTS credits to its counterparts. Nominally, these reports will be physically mailed within six weeks after the last examination date. Same applies to admission, selection and recognition issues..
4. In case of failure at an examination session, the examining host institution will communicate the results of the pertinent examination board reviews (or similar) to the subsequent partner university within two months ofthe date of the semester’s last examination. If the former has granted opportunity for reexamination, the partner university will provide proctored examination surroundings for the resitting student to retake exams and return the examination papers electronically to the examining host university within two weeks.
5. Starting with the second semester of each yearly cohort university officials of each partner university will contact their students in order to facilitate an early search for internships and prudent consideration of possible master thesis topics by the student, as well as the latter’s search for a suitable internship and thesis supervisor.
6. Starting during the third semester of each yearly cohort, university officials will jointly determine a submission deadline for the students’ thesis exposé.
7. Students shall receive a handout with the estimated curriculum of the fourth semester from each partner institution three months prior to conclusion of the third semester.
8. The examination boards (or similar) of the partner institutions shall review each returning student’s academic record and thesis exposé prior to authorization to the internship and thesis.
9. The partners shall enable communication between internship supervisors in order to facilitate the grading of the internship report.
10. Authority over thesis extensions lies with the program directors, in accordance with local institutional regulations.
11. After submission of the copies of the master thesis, the institution employing the primary thesis supervisor shall schedule the oral defense in conjunction with the student and university officials of the examininginstitution. Every students will perform an oral defense of both thesis (Trabajo Fin de Master at UGR) in every institution..
    * 1. **Grade conversion Method (Grading scale)**



1 The Escuela Internacional de Posgrado of the UGR with the prior report of the coordinator of the programme will establish whether a Sobresaliente is a MH or not according to the performance of the student

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2 M.H. stands for Matrícula de Honor

* + 1. **Normas de permanencia Universidad de Granada /**

**Rules governing the status of students, duration of study and resit examinations at the University of Granada**

Available in Spanish at http://masteres.ugr.es/pages/normaspermanencia/%21

Available in English with Google translation at <http://masteres.ugr.es/ugrme/pages/rules-of-permanency>

**ANNEX V**

programme directors (academic staff) at the time of signing:

* Prof. Dr. jur. Bert Eichhorn at the SRH University of Applied Sciences Berlin, and
* Prof. Dr. Daniel Arias Aranda at the University of Granada.

The programme coordinators (administrative staff) at the time of signing are::

* Mr. Frank Witting at the SRH University of Applied Sciences Berlin, and
* Mr. Jorge Medina at the University of Granada