



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|--------------|--|--|
| UNIVERSITY OF GRANADA Vice-Rectorate for Internationalization | | Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n, E-18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vrinternacional@ugr.es | www.ugr.es http://internacional.ugr.es/ |
| International School for Postgraduate Studies | E GRANADA01 | Agreement coordinator: Teresa Bajo Molina Director International School for Postgraduate Studies email: epinternacional@ugr.es address: International School for Postgraduate Studies C/Paz 18. 18071 Granada, Spain Tel.: +34 958 249 693 Academic coordinator: Teresa Fernanda García Gil Master coordinator in Art Production and Research | http://escuelapostgrado.ugr.es/ |
| UNIVERSIDADE DE AVEIRO Department of Communication and Art | P AVEIRO01 | Niall Power, Head of International Office Tel. +351 234 370 060; Email: gri@ua.pt Departmental Coordinator: Prof. Dr. Pedro Bessa, Coordinator for Master in Contemporary Artistic Creation Tel.: +351 234 370 389; Email: pbessa@ua.pt Agreement promoter: Prof. Graça Magalhães | University: www.ua.pt/ Course catalogue: www.ua.pt/ensino/# Incoming students: www.ua.pt/gri/students |

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration] |
|---|---|------------------------------|--|---|---|
| E GRANADA01 | P AVEIRO01 | 021 | Arts (Master in Contemporary Artistic Creation) | 2 nd (Master) | 1 students x 6 months |
| P AVEIRO01 | E GRANADA01 | 021 | Arts (Master in Art Production and Research) | 2 nd (Master) | 1 students x 6 months |

Staff Mobility for Teaching

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration] |
|---|---|------------------------------|--|---|
| E GRANADA01 | P AVEIRO01 | 021 | Arts (Master in Contemporary Artistic Creation) | 2 staff x 5 days each (Min. 8 hours) |
| P AVEIRO01 | E GRANADA01 | 021 | Arts (Master in Art Production and Research) | 2 staff x 5 days each (Min. 8 hours) |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving Institution [Erasmus code] | Optional Subject area | Language of instruction 1 | Language of instruction 2 ² | Recommended language of instruction level ³ | |
|---|-----------------------|---------------------------|--|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| E GRANADA01 | 021 | Spanish | English | B2 | B2 |
| P AVEIRO01 | 021 | Portuguese | English | B1 | B2 |

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

Additional requirements at the University of Granada:

Orientation weeks are organized at the beginning of the autumn and spring semesters. It is recommended for incoming postgraduate students to attend them when possible.

A detailed Student's Guide is made available with all useful information.

Courses of Spanish language are available for students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>

Additional requirements at the University of Aveiro:

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro helps welcoming the international exchange students - www.esnaveiro.org/
- Erasmus Buddy program, to assist the international exchange students
- "UA Tutoring Programme" – mentoring programme based on academic guidance and student-student mentoring
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Pedagogical Support Office, University Health Services, LUA – UA's telephone helpline

² Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term [month] | Spring term [month] |
|---|---|--|
| E GRANADA01 | Nomination: 30 th May Application: 30 th June | Nomination: 20 th December Application: 20 th January |
| P AVEIRO01 | May 15 th for nominations May 31 st for receiving student's application documents | November 1 st for nominations November 15 th for receiving student's application documents |

2. The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks.

3. A Transcript of Records will be issued by the receiving HEI no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The present agreement is valid for a period mentioned above. This agreement may be amended or modified by a written agreement signed by the representatives of both Universities. It may be renewed on the same terms, or on such terms as may be agreed by the two institutions.

In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0-4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.

Statistical distribution of grades according to the descriptions in the ECTS users' guide⁴ will be available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at: <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>

⁴ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

P AVEIRO01: <http://www.ua.pt/gri/ects>

| Local Grading Scale | Definition |
|---------------------|--|
| 19-20 | Excellent – outstanding performance with only minor errors |
| 18 | Very Good – above the average standard but with some errors |
| 15-17 | Good – generally sound work with a number of notable errors |
| 12-14 | Satisfactory – fair but with significant short-comings |
| 10-11 | Sufficient – performance meets the minimum criteria |
| <10 | Fail/not passed - further work required before the credit can be awarded |

Correspondence of Portuguese and European Grading Scales

In accordance with Article 19 of Decree-Law 42/2005 published on 22/02/2005 in the Official Journal of the Portuguese Republic under Section II (European grading scale), the correspondence between the European grading scale and the Portuguese grading scale is composed of 5 segments (classes), identified by the letters A to E.

In the 10-20 interval of the entire 0-20 numerical scale in use in Portugal, the European grading scale adopts the following correspondence:

A: grade 20 – p , where p is the classification that incorporates, in this segment, 10% of the students;

B: grade $p-1$ to q where q is the classification that incorporates, in this segment combined with the previous segment, 35% of the students;

C: grade $q-1$ to r where r is the classification that incorporates, in this segment combined with the two previous segments, 65% of the students;

D: grade $r-1$ to s where s is the classification that incorporates, in this segment combined with the previous segments, 90% of the students;

E: $s-1$ to 10.

In applying the correspondence between the European grading scale and the Portuguese grading scale, as per the above-mentioned legal instrument, the distribution of classifications are calculated for a period of at least three years and for a sample of at least 100 students.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| E GRANADA01 | International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030 | http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspain |
| P AVEIRO01 | Dora Ribeiro, Email: dribeiro@ua.pt Tel.: +351 234 370 200 | www.ua.pt/gri/visas |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:



| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| E GRANADA01 | International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030 | http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros |
| P AVEIRO01 | Niall Power, Email: niall@ua.pt Tel.: +351 234 370 060 | www.ua.pt/gri/healthcare |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|----------------------------|--|---|
| E GRANADA01 | OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es | http://estudiantes.ugr.es/alojamientos3/ |
| P AVEIRO01 | Dora Zita Morgado, Email: dora@ua.pt Tel.: +351 234 370 060 | www.ua.pt/gri/accommodation |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ⁵ and Institutional stamp |
|----------------------------|---|------------|---|
| E GRANADA01 | Signed by delegation of the Rector: Teresa Bajo Molina Director International School for Postgraduate Studies | 12/12/17 |  |
| P AVEIRO01 | Prof. Dr. Gonçalo Paiva Dias, Vice-Rector Institutional Coordinator | 27/11/2017 |  |

⁵ Scanned signatures are accepted