

Erasmus+ Programme

2015/16/17

Inter-institutional agreement 2014-2020

Higher Education Student and Staff Mobility –Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. The NCAD reserves the right to reject proposed students on the grounds of standard and suitability of portfolio, and on availability of places.

A. Information about higher education institutions

School for Postgrad Studies Universidad de Granada E GRANADA01	National College of Art and Design IRL DUBLIN14
<p><u>Contact details1:</u></p> <p>Institutional Coordinator Ms. Dolores Ferre Cano, Vice-rector for Undergraduate and Postgraduate Teaching, email: epinternacional@ugr.es</p> <p>Agreement coordinator: Ms. Inmaculada Dominguez Aguilera, Director for Internationalisation of Postgraduate Studies Address: International School for Postgraduate Studies C/Paz 18. 18071 Granada, Spain. Tel.: +34 958 249 693 email: epinternacional@ugr.es</p> <p>Academic coordinators: Fernanda Garcia Gil, Master Coordinator, "Producción e Investigación en Arte. Email: tfgarci@ugr.es</p>	<p><u>Contact details</u></p> <p>Ms Deborah Reddin Erasmus+ Coordinator National College of Art and Design (NCAD) 100 Thomas Street Dublin 8 Tel: +353 16364206 / fax: +353 1 6364202 Email: reddind@ncad.ie</p> <p>Ms Berna Scanlan, International Unit Exchange Coordinator Tel + 353 1 6364375; email scanlanb@ncad.ie www.ncad.ie</p>

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle [B=Bachelor M= Master]	Total Number of Students/Total number of months	
					SMS	SMT
E GRANADA01	IRL DUBLIN14		Fine Art & Design	M	2x5 months (10)	
IRL DUBLIN14	E GRANADA01		Fine Art & Design	M	2x5 months (10)	

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of Staff Mobility for Teaching /Total number of days
E GRANADA01	IRL DUBLIN14		Fine Art & Design	1 (min. 2 days/ 8 H teaching)
IRL DUBLIN14	E GRANADA01		Fine Art & Design	1 (min. 2 days/8 H teaching)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
E GRANADA01		Spanish		B1	B2
IRL DUBLIN14		English	-	B1	B1

D. Additional requirements

E GRANADA01

University of Granada: A welcome week is organized at the beginning of the Winter Term and a detailed Student's Guide is made available with all useful information.

Courses of Spanish language are available for students

IRL DUBLIN14

The students have to apply directly by post to Ms Berna Scanlan, Applications should include:

- The application form, duly signed and stamped (download from www.ncad.ie),
 - A Motivation Letter,
 - Short CV,
 - Recommendation letter issued by the student's professor/s,
 - A printed portfolio with 10 examples of the student's work that should not include originals. Each artwork should be described and the statement should be included inside of the document.
- The English Language Course taken at the National College of Art and Design may be included in the Student Learning Agreements where 3 extra credits are required.*

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term [month]	Summer term [month]
E GRANADA01	20 th May	20 th December
IRL DUBLIN14	Not applicable	October, 15 th

Please note that at graduate level, students from the University of Granada, can only be nominated by mid December of the academic year they are going to study at the host institution

3. Academic Calendar at Master's level from the UGR

A) TEACHING TERM: From 1st October to 30th May

B) EXAMS PERIODS:

First call for subjects: Until 18th June

Master's Research Dissertation first call: Until 25th July

Second call for subjects and Master's Research Dissertation: From 1st to 27th September



Please note that August is not considered as part of the study year

2. The receiving institutions will send their decisions within 8 weeks.
3. A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. *In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

F. Information

	E GRANADA01	IRL DUBLIN14
Website Grading systems of the institutions (ECTS Users' Guide?)	To be confirmed	To be confirmed
Website Visa Information	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan	No visa required for entry to Ireland
Contact details		
Website Insurance Information ¹	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/seguros	To be confirmed
Contact details		All exchange students must have the European Health Insurance Card
Housing	http://estudiantes.ugr.es/alojamientos3	To be confirmed
Contact details		Ms Berna Scanlan, scanlanb@ncad.ie
Website Students and Staff with Disabilities		To be confirmed
Contact details		Ms Berna Scanlan, scanlanb@ncad.ie
Other useful information - Info Sheet		http://www.ncad.ie/study-at-ncad/international/student-exchanges/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ²
E GRANADA01	Ms. Dolores Ferre Cano Vice-Rector for Undergraduate and Postgraduate Teaching	19.02.2014	
IRL DUBLIN14	Prof Declan McGonagle Director	13.01.2014	

* The effective implementation of this agreement is subject to the award of the Erasmus University Charter to each of the participating institutions. Failure to secure a valid Charter by one or both institutions shall result in automatic termination of the agreement.

¹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institutions will inform mobile participants of cases in which insurance cover is not automatically provided.

² Scanned signatures are accepted

