

Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff
Mobility

Inter-institutional agreement 2017-2021
between programme countries
[Minimum requirements]¹

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details² (email, phone)	Website (eg. of the course catalogue)
University of Granada Vice-Rectorate for Internationalization	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E-18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vrinternacional@ugr.es	www.ugr.es http://internacional.ugr.es/
<u>Agreement coordinator:</u> Manuel Garrido Ramos Director International School for Postgraduate Studies <u>Academic coordinator</u> Teresa Fernanda García Gil, Master 's Coordinator in Art Production and Research		email: epinternacional@ugr.es address: International School for Postgraduate Studies C/Paz 18. 18071 Granada, Spain. Tel.: +34 958 249 693	http://escuelaposgrado.ugr.es/
<u>Agreement coordinator :</u> Christelle KIRCHSTETTER Directrice générale Ecole supérieure des beaux-Arts 10 Grand'Rue / FR-30000 Nîmes c.kirchstetter@esba-nimes.fr 0033 4 30 06 12 17	F NIMES15	Lola Wohlfahrt Erasmus coordinator - International officer Ecole Supérieure des Beaux-Arts 10, Grand'Rue / FR 30000 Nîmes 0033 4 30 06 12 12 l.wohlfahrt@esba-nimes.fr international@esba-nimes.fr	www.esba-nimes.fr
<u>Academic coordinator :</u> Delphine MAURANT Directrice des études Ecole supérieure des beaux-Arts 10 Grand'Rue / FR-30000 Nîmes d.maurant@esba-nimes.fr 0033 4 30 06 12 10			

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle ⁴	Number of student mobility periods ⁵
E GRANADA01	F NIMES15	021	Arts	2nd	2x6 months each
F NIMES15	E GRANADA01	021	Arts	2nd	2 x 6 months each

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods ⁶
E GRANADA01	F NIMES15	021	Arts	1x1 week
F NIMES15	E GRANADA01	021	Arts	1x1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruc- tion 1	Language of instruc- tion 2 ⁷	Recommended language of instruction level ⁸	
			Student Mobility for Studies	Staff Mobility for Teaching

³ ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

⁴ 1st: undergraduate, 2nd: master or 3rd: PhD. The International School for Postgraduate Studies is only qualified to sign 2nd (master) or 3rd (PhD) mobility exchange agreements. For undergraduate mobility agreements, the Faculty or School responsible for the degree must be contacted.

<http://internacional.ugr.es/pages/movilidad/estudiantes/contactoscentros>

⁵ Total number of months of the study period.

⁶ Total number of days of teaching periods or average duration

⁷ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁸ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]				
E GRANADA01	Spanish	English	B2	B2
F NIMES15	French		B2	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements⁹

Additional requirements at the University of Granada

Orientation weeks are organized at the beginning of the autumn and spring semesters. It is recommended for incoming postgraduate students to attend them when possible.

A detailed Student's Guide is made available with all useful information.

Courses of Spanish language are available for students

The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>

Additional requirements at

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E GRANADA01 ¹⁰	Nomination: 30 th May Application: 30 th June	Nomination: 20 th December Application: 20 th January
F NIMES15	May 15	November 15

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁹ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

¹⁰ Please note that 2nd cycle (master) students from the University of Granada can only be nominated by December of the academic year they are going to study at the host institution.

F. Information

1. Grading systems of the institutions

University of Granada grading system

In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0- 4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.

Statistical distribution of grades according to the descriptions in the ECTS users' guide¹¹ will be available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>. For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

Nîmes School of Art grading system

In the French university system, each course unit is graded on a scale from 0 to 10 points. At the Fine Arts School of Nîmes, each numerical grade corresponds to a qualitative grade as follows:

ECTS grade	Percentage	Local grade
A (class > 30 students)	10 %	17-20 (Félicitations/Excellent)
B (class > 30 students)	25 %	15- 16.9 (Très bien/Very good)
C (class > 30 students)	30 %	13- 14.9 (Bien/Good)
D (class > 30 students)	25 %	11- 12.9 (Assez bien/Satisfactory)
E (class > 30 students)	10 %	10- 10.9 (Passable/Sufficient)
Fx (class > 30 students)	Optional	8- 9.9 (Echec - un travail supplémentaire est nécessaire pour réussir / Fail - some more work required to pass)
F (class > 30 students)	Optional	1-7.9 (Echec - un travail considérable est nécessaire / Fail - considerable further work required)

When a student does not take the corresponding examination or final assessment, this is reflected as Absent (Absent). To pass a course unit, a student must receive a grade of at least 10 points out of 20.

¹¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

Pass/fail scheme (for courses where no ECTS is awarded):

	Local grade
P	10-20 (Admis/Pass)
F	0-10 (Echec/Fail)

Other information:

One semester	Full academic year
30 ECTS	60 ECTS

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan
F NIMES15	International Relations Office e-mail: international@esba-nimes.fr / l.wohlfahrt@esba-nimes.fr Tel: +33 4 30 06 12 12	www.esba-nimes.fr

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: intlinfo@ugr.es Tel: +34 958 249 030	http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros
F NIMES15	International Relations Office e-mail: international@esba-nimes.fr / l.wohlfahrt@esba-nimes.fr	www.esba-nimes.fr

	Tel: +33 4 30 06 12 12	
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4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n Tel.: 00 34 958 244072 Fax: 00 34 958 243134 E-mail: alojamiento@ugr.es	http://estudiantes.ugr.es/alojamientos3/
F NIMES15	International Relations Office e-mail: international@esba-nimes.fr / l.wohlfahrt@esba-nimes.fr Tel: +33 4 30 06 12 12	www.esba-nimes.fr

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹²
E GRANADA01	Signed by delegation of the Rector: Manuel Garrido Ramos Director, International School for Postgraduate Studies	8/05/17	
F NIMES15	Christelle KIRCHSTETTER Directrice Générale	10-5-17	

ésban / École supérieure
des beaux-arts de Nîmes

¹² Scanned signatures are accepted