



Master's Dissertation

Introduction

The Master's Thesis (TFM) carries an academic load of 8 ECTS credits and is **mandatory**. The TFM involves the development of a supervised research project aligned with one of the **Master's research areas**. Under the personalized supervision and guidance of an appointed tutor, the student will prepare and write the Master's Thesis, which will ultimately be evaluated by an academic committee of professors from the programme. **See the Guide for Master Dissertation (Guía Docente)**

The TFM must be carried out in accordance with the guidelines set by the University of Granada (UGR) for this component of Master's degree programs. **See The Common UGR Guidelines for Master's Theses**

In addition, the program provides its own specific guidance and recommendations to support students throughout the process.

You can find other relevant documents at the following links:

- [Regulations for the preparation and defense of TFM](#)

Procedure and Forms for the Submission of the Master's Thesis

Procedure

The process begins with the **selection of a research topic**. At this stage, students are encouraged to start reflecting on potential research ideas and directions. Different types of dissertations are possible, including but not limited to:

- **Literature review**, consisting of an in-depth overview of the current state of knowledge on a specific subject, accompanied by a critical analysis.
- **Theoretical or empirical research work**, which may involve **qualitative and/or quantitative analysis**, including the collection of field data.
- **Applied projects** derived from the experience acquired by the student during the internship.

Once a preliminary idea has taken shape, the next step is to **contact potential supervisors**. It is important to identify and reach out to an expert in the chosen research area who can provide appropriate guidance. Careful consideration at this stage is essential, as selecting an unsuitable supervisor may significantly delay the progress of the thesis.

Once the supervisor has formally accepted to supervise the TFM, the student must upload the **TFM Supervision Commitment Form** through the PRADO platform. In the event that a change of supervisor occurs after this form has already been submitted, the student is required to upload a new TFM Supervision Commitment Form signed by the new supervisor through PRADO. In such cases, the student is also responsible for contacting the former supervisor to inform them of the change.

After the supervisor has approved the Master's Thesis (TFM) for presentation and defense, the student must prepare the required material for submission and evaluation by the Master's Thesis Evaluation Committee.

Within the established deadline, the student must submit:

- The TFM in PDF format.
- **The signed request form for the presentation and defense of the TFM.**

This documentation must be submitted through the following procedure:

- Via the PRADO platform, in the space designated for the Master's Thesis

In turn, the student's supervisor must send by email to **dolores@ugr.es**, and within the established deadline:

- The Turnitin report of the TFM.
- **The signed supervisor's report.**

The **Master's Thesis must be written and defended in English**. In order to submit the thesis, students must have passed at least **70% of the credits they enrolled in**, and this requirement must be met **before the submission deadline**.

When preparing the written document, students are required to follow a specific formatting template. You can download it here: [Download the official TFM template](#)

Finally, students must ensure that their Master's Thesis fully complies with the University of Granada's strict rules on **academic integrity and plagiarism**. All dissertations must include a signed statement confirming the originality of the work

and declaring that no sources or tools have been used without proper citation/acknowledgement. Every supervisor is required to submit the dissertation to **Turnitin**. As a general rule, the similarity index must be **below 15%** before the defense can take place. This requirement applies particularly to dissertations of the literature review type. In addition, any member of the Master's Thesis Evaluation Committee may analyze a dissertation at any time using the University's specialized anti-plagiarism software.

Breaches of academic integrity include both plagiarism and the irresponsible or undisclosed use of Artificial Intelligence (AI). Examples of the latter include submitting AI-generated text as one's own work, fabricating or altering references, data, tables, figures, or code, or failing to comply with ethical, methodological or data-protection standards. Students are expected to follow the **University of Granada's Guidelines for the Responsible Use of AI**.

If a dissertation is deemed to constitute plagiarism and/or an inappropriate use of AI, the student will automatically receive a Fail in that call from the Evaluation Committee. The case will then be referred to the Master's Academic Committee, which will decide on the final grade and any additional measures to be taken. Furthermore, the supervisor of a dissertation identified under these circumstances may withdraw supervision. In such a case, the student will be required to start a completely new thesis on a different topic and under the guidance of a new supervisor among those available. Given the seriousness of this matter, students who have any doubt as to whether their work complies with academic integrity standards are strongly advised to consult their supervisor.

Documentation

The following documentation must be delivered by the student at least **10 days before the date set for the viva**:

- **Registration Form Final Project (Annex II)**
- Declaration of originality of the work (that is all references used are cited accordingly) signed by the student. This document is in the **Template**.
- Master Dissertation.

Supervisors must send the Annex I and Turnitin report by email to Dolores Jiménez at dolores@ugr.es.

- **Approval form signed by the supervisor including results of Ephorus (or Turnitin application report) (Annex I).**

Submission

The submission will be via PRADO. Please go to the course “Trabajo fin de master” (Final Master's Project). In the section “TFM submission”, a new task has been created called “TFM submission task”.

TFM Defense

The TFM defense will be carried out according to the protocol established by the International Graduate School and through the platforms established by the International Graduate School for the telematic connection of the student with the evaluation committee. Technical details will be announced in advance. The student will deliver the oral presentation at the scheduled time, immediately afterwards the members of the commission will make comments and ask questions to clarify doubts.

The defense consists of a 10-minute oral presentation of the dissertation, followed by 5 minutes of questions from the committee. For dissertations of a theoretical or empirical nature, the recommended structure of the presentation is as follows: motivation, contribution of your study (what is new relative to the existing literature?), methodology, results and conclusions.

TFM Assessment

The Master's Thesis is assessed by a three-member TFM Evaluation Committee appointed by the Master's Academic Committee. The final grade reflects (i) the quality of the written report (formal academic style), (ii) the oral defense, and (iii) attendance at research seminars (up to 1.0 point). Specifically, each examiner applies the **official rubric** (up to 9.0 points).

For the assessment of the Master's Thesis (TFM), the supervisor will issue a detailed report on the work carried out by the student. This report will be considered by the Master's Thesis Evaluation Committee when grading the TFM. However, it should be noted that the supervisor does not assign the final grade; the Evaluation Committee is responsible for determining the student's mark, taking into account the supervisor's report together with the defense and the overall quality of the thesis. See [the supervisor's report form](#).

Call for Master Thesis Defense

Students may submit, present, and defend their Master's Thesis (TFM) in the **ordinary** and/or **extraordinary examination sessions**. Students from previous academic years who have been authorized by the International School for Postgraduate Studies may complete the TFM in the **special examination session**.

It should be noted that, within a single academic year, students may only submit, present, and defend the TFM in a maximum of two examination sessions.

Please note that the **special examination session** in December belongs to the academic year that starts in September of the same calendar year and not to the previous academic year. Consequently, students wishing to defend their TFM in the December Special Examination Session must:

1. **Be formally enrolled in the TFM** for the corresponding academic year, and
2. **Apply for the Special Examination Session** through the International School for Postgraduate Studies (EIP), within the officially established deadlines and following the required procedure.

The application for the Special Examination Session must be submitted via the **Electronic Office (Sede Electrónica)** by completing **Special Examination Session Application**. The official application period is established in the **Administrative Deadlines Calendar**.

Check here for more information about the Special Examination Session.

Eligibility and application for the Special Examination Session

Any student may apply for the Special Examination Session provided that they are **enrolled in a course in which they have been previously enrolled**, and that, in order to complete their studies, they have **no more than two courses remaining**.

Please note that **the Master's Thesis (TFM) does not count towards this limit**, and students who have not yet passed the TFM may also request the Special Examination Session.

For students who meet the requirements to enroll in the Master's Thesis, **it is not mandatory to have been enrolled in the TFM in previous academic years** in order to apply for the Special Examination Session.

Relevant Dates

Ordinary Examination Session. Academic year 24/25 - July 2025

Defense dates: July 14-16, 2025

Submission deadline: July 6, 2025 before 23:59

Extraordinary Examination Session. Academic year 24/25 - September 2025

Defense dates: September 11-12, 2025

Submission deadline: September 4, 2025 before 23:59

Special Examination Session. Academic year 25/26 - December 2025

Defense date: December 10-12, 2025

Submission deadline: December 7, 2025 before 23:59

The exact details regarding the submission deadline, defense date and time, modality (on-site or online), the composition of the Evaluation Committee and other relevant information will be communicated in due course through the PRADO platform, in the section designated for the Master's Thesis (TFM).

TFM Research Areas and Academic Supervisors

See the **list of professors willing to supervise Master's Theses during the 2025/2026 academic year**. Click on a professor's name for more information about contact details, internship opportunities, and thesis proposals.

Contact for TFM

Master's TFM Coordinator:

María Dolores Jiménez Rubio, Full professor

Office C115

dolores@ugr.es

Before reaching out, please carefully review the information available on this website, where you will find answers to most common questions regarding the TFM. The use of contact channels should be reserved for highly specific or personal inquiries that cannot be resolved through the information provided online. This will help avoid overloading the communication channels and ensure timely responses.