

ERASMUS MUNDUS MASTER IN WOMEN'S AND GENDER STUDIES (GEMMA)
APPLICATION INSTRUCTIONS FOR SCHOLARS
(Application for the Erasmus Mundus scholarship)

IMPORTANT:

Please read all the admission criteria before submitting your application.

http://masteres.ugr.es/gemma/pages/becas/academicos/no_ue

I. Erasmus Mundus Scholarships for Visiting Scholars

Erasmus Mundus scholarships for visiting scholars are destined for scholars to carry out research, teaching or student tutoring at one of the GEMMA Consortium institutions. EMMC scholarships will be awarded to European and Third-Country scholars in accordance with the following criteria:

1. **Third Country scholars enrolled in any third-country Higher Education Institution** can make visits to any of the European partner institutions.
2. **European scholars enrolled in one of the centers that participate in GEMMA** (within any European HEI acting as a full partner of GEMMA) can make visits to any of the **Third-Country partner institutions**.

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At the time of filling the form, scholars must indicate 3 preferences among the GEMMA Consortium institutions in which they would like to develop their visit:

- **Third-Country scholars can select** University of Granada (Spain, coordinator), University of Bologna (Italy), Central European University (Budapest, Hungary), University of Hull (United Kingdom), University of Lodz (Poland), University of Oviedo (Spain) and University of Utrecht (the Netherlands).
- **European scholars enrolled in one of the centers that participate in GEMMA can select:** Rutgers, The State University of New Jersey, University of Buenos Aires, The State University of Campinas in Sao Paulo, University of Chile, Florida International University, Technological Institute of Santo Domingo, National University of Colombia and National Autonomous University of Mexico.

II. Information about admission GEMMA

- Scholars should be in possession of a PhD title.

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- Scholars should have proven knowledge of the language of instruction of the GEMMA institution chosen for their visit. Proven knowledge of the language of other GEMMA institutions will also be valued.
- Scholars should complete the application form in all its sections, including attached documents, and need to be willing to send any of those documents by post mail if they are required.
- Scholars from outside the European Union need to meet the legal requirements for their visa.

III. Submission of the application

The application form should be submitted on-line via de GEMMA webpage.

Exceptionally, and if this was not possible due to technical difficulties, candidates may email the application form to gemma@ugr.es.

Applications can be completed in English, Italian or Spanish.

A scan copy of the following documents should be attached to the application

(For further instructions, see the section "Inscriptions" on our website: "**List of required documents**")

1. CV
2. Copy of PhD Degree (if necessary, the candidate must provide a translation into any of the GEMMA working languages)
3. Language certificate (of the language of instruction in the chosen GEMMA institution)
4. Motivation letter
5. A photocopy of the candidate's passport
6. Letters of recommendation (min. 2)
7. For the publications considered relevant to the evaluation of the candidate, a copy of the index (in case of a book), a copy of the first page of the book/article/chapter, and a copy of the ISBN must be provided.

Note: If the candidate desire to include other supporting documents, such as publications, certificates of participation in conferences and congresses, specialist course diplomas, professional experience certificates, references, etc., they should be attached to the CV, scanned and gathered together in only one pdf file.

Once the application registered, the system automatically will send a **confirmation email**, which should be kept and used during the selection process.

It is not necessary to send a hard copy of the documents in a first phase of selection process, electronic format will be enough.

After selection, a hard copy of all accompanying documents could be required. Submitted documents will not be returned.

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IV. Selection criteria

CRITERIA	PERCENTAGE	SUB-CRITERIA
Scientific excellency	50%	Publications
		Conferences
		Papers delivered
Prior relevant knowledge and experience	15%	Experience
		Management and coordination experience
		Relationship between professional experience and GEMMA program
Working plan during the visit	20%	
Proven knowledge of one of the languages of instruction	5%	Candidate needs to prove knowledge of the language of instruction in the institution chosen for the visit
Other	10%	
Total (100%)		

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V. Languages

Official languages of GEMMA Consortium are Spanish, English and Italian.

Languages of instruction in the universities of GEMMA Consortium are:

Granada and Oviedo	Spanish (and English for some courses)
Bologna	Italian and English
CEU, Hull, Lodz, Rutgers and Utrecht	English

Languages of instruction in the associated partners are:

University of Buenos Aires (UBA) University of Chile (UCHILE) Technological Institute of Santo Domingo (INTEC) National University of Colombia (UNAL) National Autonomous University of Mexico (UNAM)	Spanish
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The State University of Campinas in Sao Paulo (UNICAMP)	Portuguese Spanish English
Florida International University (FIU)	English

VI. Communication of the results

Selection GEMMA Committee will communicate the results by email. Selected scholars will need to send a hard copy of all accompanying documents to the academic coordination of GEMMA in Granada.